

# CLAYTON-LE-WOODS PARISH COUNCIL

## MANAGEMENT AND GENERAL PURPOSES COMMITTEE MEETING MONDAY 20<sup>TH</sup> JULY 2015 FOLLOWING EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL (APPROX. 8.30PM) AT CLAYTON GREEN LIBRARY

### AGENDA

#### 1. APOLOGIES

#### 2. DECLARATION OF INTEREST

*Declarations of any interest: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only to declare it if you intend to speak.*

*If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek to improperly influence a decision on the matter.*

#### 3. APPOINTMENT OF CHAIRMAN

#### 4. TERMS OF REFERENCE (Attached)

#### 5. MISSION STATEMENT

- Who are we?
- What do we stand for?
- Where are we going?

#### 6. OVERALL REVIEW OF PARISH POLICIES AND CODES OF CONDUCT

- Standing Orders – inc. Conduct in Meetings
- Code of Conduct for Councillors
- Disciplinary/Grievance Procedures (Staff/Councillors)
- Complaints procedure general public
- Review of Internal Financial Control

#### 7. REVIEW OF TIMINGS OF ORDINARY PARISH COUNCIL MEETINGS

Consider July Meeting and August break or only one break in December

#### 8. COMMITTEE UPDATE

- PLW Committee - Cllr Jean Cronshaw
- FSB Committee - Cllr Stephen Fenn
- Communication Committee - Cllr Jean Cronshaw
- Environment Committee - Cllr A Cullens
- Clerks Review

## **9. COUNCIL TRAINING REQUIREMENTS**

- Function and workings of Committees
- Finance
- Chairman/Vice Chairman Training
- Tree Warden/Pond Warden Training (Role?? JD)

## **10. MEDIATION REQUEST (Confidential Item)**

## **11. PLANNING APPLICATIONS FOR CONSIDERATION (UNDER DELEGATED POWERS)**

**15/00642/TPO.** Removal of oak tree in rear garden. 5 Ivy Close PR25 5SG. Sent to Tree Warden for comment.

**15/00446/FUL.** Retrospective application for erection of single storey office. Bonney and Greenhalgh Swansey Lane.

**15/00662/FUL.** Erection of single storey side extension incorporating living accommodation at the first floor and insertion of roof lights. Erection of rear dormer extension including insertion of patio doors and erection of Juliet balcony. Erection of front porch. 217 Higher Meadow

**15/00646/FUL.** Demolition of bungalow and erection of replacement dwelling. 27 Watkin Road.

**15/00567/FUL.** Erection of two storey front extension following demolition of existing single storey extension. Carvers Farm Back Lane.

**15/00572/FUL.** Erection of two storey extension. 77 Cunnery Meadow.

**15/00586/FUL.** Erection of single storey rear extension following demolition of existing conservatory.

## **12. JOB EVALUATION OF CLERKS POST**

- SLCC Evaluation Update
- Annual Review to Staffing Committee

## **13. DATE OF NEXT MEETING**

The scheduled meeting is to take place on **Wednesday 7<sup>th</sup> October 2015** at **7.00pm** at Clayton Green library.